

Conway Township

8015 N. Fowlerville Road

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Fowlerville MI 48836

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LAND DIVISION APPLICATION

Please answer all questions. Refer to Land Division Checklist for all required supporting documentation. All required items must be submitted before the application will be deemed complete. Upon receipt of all required items, the Township will submit the request to the Land Division Committee which shall have 45 days to review and provide a decision. Conway Township reviews all land division requests in compliance with the Michigan Land Division Act, 1967 PA 288, as amended, MCL 560.101 et seq., and applicable ordinances.

1. PARENT PARCEL.

Address/location of Parent Parcel to be split: _____

Parent Parcel Identification Number: _____

Parent Parcel size in acres _____ Parent Parcel legal description (DESCRIBE OR ATTACH) _____

2. PARENT PARCEL OWNER INFORMATION.

Owner Name
Mailing Address
City/State/ZIP
Phone Number
Email

Owner Name
Mailing Address
City/State/ZIP
Phone Number
Email

Any other party with an ownership interest in the Parent Parcel? ___ No ___ Yes, if so list _____

Property tax payment certification

Property Tax Payment Certification from Livingston County Treasurer's Office

Any mortgage or other lien on the Parent Parcel? ___ No ___ Yes, if so list _____

3. PROPOSED DIVISIONS.

- A. Number of new parcels _____ Intended use (Residential, Commercial, etc.) _____
- B. Each parcel has depth to width ratio of 4 to 1 or _____ to _____ (must be permitted by ordinance)
- C. Each parcel has a width of _____ (not less than required by ordinance)
- D. Each parcel has an area of _____ (not less than required by ordinance)
- E. All created parcels will have access to a public or private road by frontage on (check one):
- ☐ Existing public road, name _____ ☐ New private road, proposed name _____
- ☐ Existing private road, name _____ ☐ New private drive easement
- ☐ Existing shared private drive easement, number of other parcels using for access _____

For any new private road or private driveway, applicant must submit a proposed easement and maintenance agreement for Township attorney approval. Model agreements are available upon request for applicant use.

4. FUTURE DIVISIONS. Any future divisions being transferred from Parent Parcel to another parcel? No Yes If Yes, indicate number transferred _____ and attach a completed Michigan Department of Treasury Form L-4260a, *Notice to Assessor of Transfer of the Right to Make a Division of Land*.

5. SPECIAL FEATURES. Check all conditions existing on the Parent Parcel:

_____ Wetlands _____ Wooded _____ Body of Water (river, lake, pond, etc.)

_____ Flood Plain _____ Muck Soils or soils known to have severe limitation for a site sewage system.

6. EXISTING IMPROVEMENTS. Describe any existing improvements, such as buildings, structures, well, septic, etc., which are on the Parent Parcel or indicate "None."

7. SURVEY. A survey supporting this Land Division application and meeting all requirements set forth on the Land Division Checklist has been completed. _____ Yes _____ No.

8. ACKNOWLEDGEMENT. The undersigned owners acknowledge that any approval of the request for land division is not a determination that the resulting parcels comply with other applicable ordinances, rules or regulations which may control the use or development of the parcel including granting of a land use permit. Owners also understand that ordinances, laws and regulations are subject to change and any approved land division is subject to such changes that may occur before the recording of the division or the development of the parcels. Owners have complied with the requirements of the Land Division Checklist and warrant to the Township that all statements and representations made in the application and supporting submissions are true and accurate.

Fee: _____ (Check fee schedule)

Property Owner or Authorized Representative's Signature

Date: _____

Witness of Signature

State of _____

County of _____

On this _____ day of _____, 20____ before me, the undersigned notary public, personally appeared _____ proved to me through satisfactory evidence of identification, which was _____ to be the person whose name is signed on the preceding or attached document in my presence.

Signature of Notary Public

Commission Expiration Date of Notary Public

Property Owner or Authorized Representative's Signature

Date: _____

Witness of Signature

State of _____

County of _____

On this _____ day of _____, 20____ before me, the undersigned notary public, personally appeared _____ proved to me through satisfactory evidence of identification, which was _____ to be the person whose name is signed on the preceding or attached document in my presence.

Signature of Notary Public

Commission Expiration Date of Notary Public

For Township use only:

Application Completed Date: _____ Approval Date: _____

Signature: _____

Denial Date: _____ Reason for denial: _____

Fee \$ _____
Escrow \$ _____
Date \$ Received: _____
Check #: _____

Administration Fee:

First division	\$75
Each additional division	\$25
Application fee	\$200
PA 116 withdrawal	\$450